

<b>Voluntary Service Description – Scalp Cooling</b>			
<p>Chemotherapy Induced Alopecia (CIA) (hair loss) is one of the most feared side effects of cancer treatment. The psychological impact on a patient’s self-esteem, confidence and privacy is significant. Scalp Cooling is the only proven way to combat this side effect and give back an element of control to the patient, at a time when almost everything is taken out of their own control.</p>			
<b>Department Information</b>			
<b>Department Name:</b>		<b>Department Location:</b>	
<b>Contact Number:</b>			
<b>Email address:</b>			
<b>Proposed Volunteer Role Description</b>			
<b>Name Of Role:</b>	<b>Scalp Cooling Volunteer</b>		
<b>Type Of Role:</b>	<b>Clinical</b>	<b>Non-Clinical</b>	
<b>Patient facing:</b>	<b>Yes</b>		<b>No</b>
<b>Workforce:</b>	<b>Adult</b>	<b>Child</b>	<b>Adult &amp; Child</b>
<b>Description of role:</b>	<p>Patient care is at the heart of everything we do and as such we are looking to recruit a team of dedicated volunteers to assist and grow the Paxman scalp cooling provision.</p> <p><b>Volunteers recruited to this role will assist and support in the process of:</b></p> <ul style="list-style-type: none"> <li>Education and guidance about scalp cooling, directly to patients.</li> <li>Distribution of education resources and signposting to relevant digital online materials.</li> <li>Effective Sizing of Patient’s Cooling Cap.</li> <li>Hair preparation (appropriate to hair type), cap assembly and support with cap fitting.</li> <li>Connection of patient to scalp cooling system and programme setting (TBC).</li> <li>Support patient distraction techniques and check-ins during pre – cooling time.</li> <li>Serving hot and cold drinks + snacks.</li> <li>Assist with patient disconnection from the scalp cooling system and cap removal.</li> <li>Assist with cleaning of caps and system, and appropriate cap storage.</li> <li>General maintenance of the system(s) (including coolant top up).</li> <li>Spending time with patients and keeping them company.</li> <li>Errands to pharmacy or other areas of the hospital.</li> <li>Follow local fire safety procedures in the event of the fire alarm sounding.</li> <li>Report any damage to the environment/equipment to staff.</li> </ul>		
<b>Additional duties:</b>			

<b>Skills and qualities required:</b>	<ul style="list-style-type: none"> <li>• Competent in scalp cooling: training provided, and assessment sign-off on scalp cooling competency.</li> <li>• Enthusiastic and encouraging.</li> <li>• Empathetic and compassionate: ability to provide emotional support and understanding to patients undergoing treatment.</li> <li>• Patients and their visitors are treated with kindness and respect at all times.</li> <li>• Willingness to learn a new skill (fitting scalp cooling caps).</li> <li>• Attention to detail: carefully follow the guidance from the department staff for activities to be undertaken.</li> <li>• To work as a member of a multi-disciplinary professional clinical team, giving appropriate feedback to the clinicians.</li> <li>• To maintain professional competence by appropriate updates/training.</li> <li>• To undertake an appropriate induction both corporate and in role.</li> </ul>							
<b>Essential Qualities:</b>	<ul style="list-style-type: none"> <li>• Ability to work as part of a multi-disciplinary, professional team.</li> <li>• Ability to work in a flexible, mature, compassionate and confidential manner.</li> <li>• Ability to give regular time commitment in attendance.</li> <li>• Communication skills: clearly explain the scalp cooling process and address patient concerns.</li> <li>• Maintain confidentiality in accordance with the Data Protection Act and Trust guidelines: respect patient privacy and maintain confidentiality.</li> </ul>							
<b>Desirable Qualities:</b>	<ul style="list-style-type: none"> <li>• Good listening skills &amp; non-judgmental approach.</li> <li>• The ability to maintain a healthy perspective.</li> <li>• Two years of professional experience.</li> </ul>							
<b>Benefits to volunteers:</b>	<ul style="list-style-type: none"> <li>• Opportunities to develop the role to support patients and the team.</li> <li>• Making friends and building relationships.</li> <li>• References can be provided on completion of three months volunteering, if required.</li> <li>• Gain practical experience of working within a healthcare team.</li> </ul>							
<b>Training and competencies:</b>	<ul style="list-style-type: none"> <li>• Trust induction (Arranged by Voluntary Services Team).</li> <li>• Local induction (Arranged by department).</li> <li>• PAXMAN training for scalp cooling fitting (Arranged by department).</li> <li>• Competency sign off.</li> </ul>							
<b>When will this role be needed?</b>		<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
	<b>Time:</b>							
<b>Named volunteer supervisor and contact details:</b>								
<b>Any other pertinent information?</b>	<p><b>To note:</b></p> <p>Uniform and ID must be worn at all times when carrying out the role of a hospital volunteer.</p>							

PAXMAN<sup>o</sup>  
PIONEERS IN SCALP COOLING